



CHILTERN
District Council



CDC Council

Tuesday, 10th January, 2017

At

6.30 pm

**Council Chamber, King George V House, King George V Road,
Amersham**

Minute Set

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the
CDC COUNCIL

held on **15 NOVEMBER 2016**

PRESENT: Councillor M Harker - Chairman
" P N Shepherd - Vice Chairman

Councillors: A K Bacon
S P Berry
D J Bray
J A Burton
J Cook
E A Culverhouse
I A Darby
M Flys
A J Garth
J L Gladwin
G K Harris
M J Harrold
C J Jackson
P M Jones
R J Jones
D J Lacey
P E C Martin
S A Patel
D W Phillips
N M Rose
C J Rouse
J J Rush
M W Shaw
L M Smith
M R Smith
M J Stannard
D M Varley
H M Wallace
E A Walsh
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillors C J Ford, A S Hardie, P J Hudson, C M Jones, J E MacBean, M W Titterington, N I Varley and F S Wilson

142 PRESENTATION FROM THE CHIEF EXECUTIVE OF BUCKINGHAMSHIRE NHS HOSPITALS TRUST

The Chief Executive of Buckinghamshire NHS Hospitals Trust, Neil Dardis provided a presentation to full Council which outlined the improvements to the Trust over recent years and the continued aims and ambitions. There were key areas for improvement, as follows:

- Urgent care
- Patient experience
- Care Quality Commission
- Finance – to reduce the Trust deficit over a 3 year period

It was noted that the Trust was in special measures 2 years ago but due to significant improvements this was now not the case and continual improvements were being made. The aims of the trust were for an excellence in quality, being a great place to work and leading the way in joining up health and care for patients.

The overall vision for the Trust was to empower patients, engage and involve communities and to enable staff to lead transformation of services.

In response to questions from members, Mr Dardis clarified that there were opportunities to work more collaboratively with other organisations. Members were advised that a new finance director had been appointed to the Trust and a key aim was to reduce the current £10.8m deficit within a 3 year plan including a need to reduce agency staffing, through a development of the use of in-house bank staff where possible, and a reduction in duplication of costs. Mr Dardis acknowledged the need to increase partnership working with the District Councils who were instrumental in creating building blocks to improve healthy lifestyles.

The Chairman thanked Neil Dardis and Lee Jones for their attendance and presentation.

143 MINUTES

The Minutes of the meeting of Council held on 20 September 2016 were approved as a correct record.

144 DECLARATIONS OF INTEREST

Councillors I A Darby and J Rush declared a personal interest in item 8.1 due to their roles as Chalfont St Peter Parish Councillors.

Councillor L Smith declared a personal interest in item 8.1 due to her role as Chalfont St Peter Parish Council Chairman.

145 ANNOUNCEMENTS**(a) Chairman's Engagements**

A list of Engagements carried out by the Chairman and Vice-Chairman of the Council between 19 September and 4 November 2016 had been circulated.

(b) Chairman's Announcements

The Chairman advised that she would be hosting a Christmas Event for Councillors and Officers on 15 December 2016 from 6.00 – 7.30pm

(c) Announcements from the Leader of the Cabinet

The Leader of the Cabinet had no announcements to make.

(d) Announcements from the Head of Paid Service

The Acting Chief Executive thanked members (Councillors I A Darby, J MacBean and J Rush) who were involved in the selection and recruitment process for the appointment of the Joint HR Manager. It was noted that Louise Cole had been appointed and a start date was to be confirmed.

(e) Petitions

No petitions were submitted.

146 JOINT ANTI-FRAUD, BRIBERY AND CORRUPTION POLICY / JOINT PROTECTED DISCLOSURE POLICY - AUDIT & STANDARDS COMMITTEE - 22 SEPTEMBER 2016

Consideration was given to the report which updated the Committee on the Joint Anti-Fraud, Bribery and Corruption Policy, similarly the Joint Whistleblowing Policy.

It was moved by Councillor J Gladwin, seconded by Councillor D Phillips and

RESOLVED:

That the Joint Protected Disclosure (Whistleblowing) and Joint Anti-Fraud Bribery and Corruption Policies are agreed.

147 APPOINTMENT OF CHIEF EXECUTIVE - JAIC - 26 OCTOBER 2016

Consideration was given to the report which sought approval to the recommendation of the Joint Appointments and Implementation Committee regarding the appointment of the shared chief Executive / Head of Paid Service (including the roles of Returning Officer and Electoral Registration Officers) following the recruitment and selection process.

Cllr Stannard advised that four candidates had been interviewed and the decision to appoint Robert Smith had been a unanimous decision of all members on the Joint Appointments and Implementation Committee which had involved councillors from both authorities and the decision was supported by the comprehensive results of the competency tests undertaken by each candidate. At a meeting of full council at South Bucks District Council on Tuesday 8 November the appointment of Robert Smith was approved.

It was moved by Councillor M J Stannard, seconded by Councillor I A Darby and

RESOLVED –

That

- (i) Robert Smith be offered the appointment as Chief Executive and Head of Paid Service of South Bucks District Council shared with Chiltern District Council (to include the role of Returning Officer and Electoral Registration Officer for South Bucks District Council);**
- (ii) The appointment be confirmed and remunerated in accordance with the approved salary grade; and**
- (iii) The HR Manager in consultation with the Leaders of both Councils be authorised to finalise the arrangements and the start date for the appointment**

148 CHALFONT ST PETER NEIGHBOURHOOD PLAN CONSIDERATION OF REFERENDUM RESULT

Following the 2nd referendum (8th September) for the Chalfont St Peter Neighbourhood Plan to report the outcome of the referendum. Given the referendum result is in favour of the plan becoming part of the Development Plan for the Chalfont St Peter area Cabinet recommend to full Council that the neighbourhood plan be made (adopted).

It was moved by Councillor P E C Martin, seconded by Councillor P E C Martin and

RESOLVED –

That the Chalfont St Peter Neighbourhood Plan be made (Adopted) a part of the Development Plan for the Chalfont St Peter Parish Area.

149 MEDIUM FINANCIAL STRATEGY 2017 – 2022

The financial strategy for the authority is intended to provide a stable financial environment for the Council to progress its aims and objectives.

The Council needs to have a clear financial strategy to tackle the challenges faced in the coming years. The proposed strategy requires significant

investment in a range of projects necessary to meet key priorities including achieving a sustainable financial position by the end of the decade. Cllr Stannard (Resources Portfolio Holder) had indicated the need to update the strategy which was in part driven by the likelihood of the authority moving to borrow to invest in major project in the coming years. This is a living document that will be amended and updated on a regular basis in the light of circumstances and changing information

It was moved by Councillor M J Stannard, seconded by Councillor I A Darby and

RESOLVED:

That

- i) the updated Medium Term Financial Strategy (Appendix A) be agreed.**
- ii) that the Treasury Management Strategy be updated to reflect the implications of the Medium Term Financial Strategy; and**
- iii) having indicated that it was interested in taking up the Government's Four Year Funding Offer, Council agreed the Joint Efficiency Plan produced with South Bucks DC (Appendix B) which was a requirement of taking up the offer.**

150 CABINET REPORTS

a) Councillor I A Darby – Modernising Local Government

Councillor Darby reported that the report commissioned by the District Councils had been received from Deloitte and had been published on the Councils' websites. The report was out to consultation with all stakeholders and initial responses indicated that residents welcomed the option to be consulted on alternative structures.

b) Councillor M J Stannard – Leisure Needs Working Group

Councillor M J Stannard reported the Chiltern Pools consultation had commenced on 4 November and would continue until 12 December 2016. 208 responses had been received by 11 November and initial responses were generally supportive. Councillor Stannard asked that members encourage people to respond to ensure that a good cross section of views will be received.

c) Councillor N Rose and Councillor Gladwin – HS2

Councillor Rose reported that it was approaching the end of the line in terms of petitioning process for HS2. A recent significant presentation had been made by representatives from Great Missenden, and also Cllr Gladwin had presented on behalf of Chiltern Society.

Cllr Gladwin added that the House of Lords were continuing to hear petitions but the period was drawing to a close now and limited new evidence was being presented.

It was noted that HS2 had been identified undertaking drilling in Chalfont St Giles but permission had not been sought and that Council officers had put a halt to this work continuing.

The Leader of the Council took this opportunity to thank all councillors who had been extremely involved in the petitioning process and gone the extra mile to represent the residents of Chiltern. Councillor Berry supported the Leader and thanked colleagues for their assistance in the process.

Councillor Peter Jones suggested that councillors and officers should where possible make contact with colleagues in Councils who were likely to be affected in respect of the further phases of HS2 in other parts of the country to share knowledge and information.

d) Councillor D Phillips – Affordable Housing Working Group

Councillor Phillips reported that the previous meeting of the Affordable Housing Working Group received an informative presentation from Matthew Bailes, Chief Executive of Paradigm. A further presentation would be received in six months and also a presentation from Paradigm was to be made to full Council meeting on 10 January 2017. The Working Group were working on a list of possible sites to be presented to a future meeting of members for consideration

e) Councillor Martin – Local Plan

Councillor Martin reported that the Local Plan was still at consultation stage with two final stakeholder meetings to be held in the Chalfonts during the weekend of 19 – 20 November. Councillor Martin paid tribute to all the officers and councillors who had been involved in the Local Plan process as this had been very intensive and had involved many long hours of work for all concerned for which he was grateful. It was noted that the Local Plans for Wycombe District Council and Aylesbury Vale District Council had been delayed by three months

The Chairman thanked all members and officers who had been involved in this and with special mention to Cllrs Martin and Darby who had contributed a considerable amount of their time to the process.

151 QUESTIONS

There were no questions.

152 QUESTIONS WITHOUT NOTICE

There were no questions.

153 PETITIONS (IF ANY)

There were no petitions received.

154 JOINT ARRANGEMENTS AND OUTSIDE ORGANISATIONS

There were no reports.

155 MOTIONS (IF ANY)

No Motions had been received.

156 EXCLUSION OF THE PUBLIC

To resolve that under Section 100(A) (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

157 PRIVATE HEALTHCARE PROVISION FOR SENIOR MANAGERS - PERSONNEL COMMITTEE (24 OCTOBER 2016) & JAIC (26 OCTOBER 2016)

It was moved by Councillor Darby, seconded by Councillor Stannard and

RESOLVED –

That the item be deferred for further consideration.

The meeting ended at 7.35pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the
PLANNING COMMITTEE
held on **10 NOVEMBER 2016**

PRESENT: Councillor D W Phillips - Chairman

Councillors: J A Burton
J Cook
J L Gladwin
M J Harrold
P M Jones
J E MacBean
N M Rose
J J Rush
P N Shepherd
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillors A S Hardie and M W Titterington

49 MINUTES

The Minutes of the meeting of the Committee held on 20 October 2016, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

50 DECLARATIONS OF INTEREST

Councillor J E MacBean declared a personal interest in planning application CH/2016/1603/FA. Nature of interest – Councillor MacBean attended the Chesham branch of the Wheelhouse Veterinary practice.

Councillor P N Shepherd declared a personal interest in planning application CH/2016/1603/FA. Nature of interest – Councillor Shepherd was a customer at the Veterinary Surgery. As a member of Amersham Town Council, Councillor Shepherd had already expressed a view but had not pre-determined the application. Councillor Shepherd confirmed that he would listen to all the points made regarding this application.

Councillor C J Wertheim declared a personal interest in planning application CH/2016/1611/FA. Nature of interest - Councillor Wertheim knew the objector.

51 ITEMS FOR NOTING

RESOLVED -

That the reports be noted.

52 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -

1.	That the planning applications be determined in the manner indicated below.
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2.	That the Head of Sustainable Development be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.
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APPLICATIONS

CH/2016/1436/FA Oakdale House, Devonshire Avenue, Amersham, Buckinghamshire, HP6 5JE

Speaking for the objectors, Mr Paul Sweeney

One further letter of objection had been received due to loss of privacy and amenity, and the design not being in keeping with the streetscene.

Amended drawings reducing the rear extension had been received from the applicant but were too late to be considered at the meeting.

Permission Refused

CH/2016/1511/FA 10 and 12 Kingsway, Chalfont St Peter, Buckinghamshire, SL9 8NR

Speaking as an objector, Ms Clarissa Burns

Speaking for the applicant, the agent Mr Gino Ferdenzi

Permission Refused as the Committee considered the development of 7 houses too cramped and overdeveloped with small rear gardens. The 2 storey proposal on Plot 7 was considered too close and over bearing to the surrounding houses both proposed and existing affecting amenity. The exact wording to be delegated to the Head of Sustainable Development.

CH/2016/1603/FA The Wheelhouse Veterinary Surgery, 1 Woodside Close, Amersham, Buckinghamshire, HP6 5EG

Speaking as an objector, Mrs Melton
Speaking for the application, Mr Charles Winsdale

Three further letters of support for the application had been received.

Permission Refused

NB: Councillor N Rose left the meeting at 8.20 pm

CH/2016/1611/FA Martingale, 8 Westanley Avenue, Amersham, Buckinghamshire, HP7 9AZ

Speaking as an objector, Mr Duncan McInnis
Speaking as the applicant, Mr John McCarthy

It was noted by Members that the proposed rear extension could be considered as part of this application despite it not being referred to as part of the determination of application CH/2016/1081/FA.

Conditional Permission

CH/2016/1621/FA Old Coal Yard, Spurlands End Road, Great Kingshill, Buckinghamshire, HP15 6HX

Speaking for the application, the agent Mr Martin Crook

Defer – to allow an independent assessment of the viability of the site for commercial use and to review the proposed design..

CH/2016/1622/FA The Cartwheel Bungalow, London Road East, Amersham, Buckinghamshire, HP7 9DT

Speaking for the applicant, the agent Ms Jennifer Smith

An extensive letter of support for the application had been sent to Members by the Applicant, questioning the description of a “bungalow” in the report.

Permission Refused

The meeting ended at 9.26 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the PERSONNEL COMMITTEE held on 23 NOVEMBER 2016

PRESENT: Councillors: P J Hudson - Chairman
C M Jones
P M Jones
D W Phillips
M R Smith

APOLOGIES FOR ABSENCE were received from Councillors I A Darby and M J Stannard

55 MINUTES

The Minutes of the meeting held on 24 October 2016 were agreed by the Committee and signed by the Chairman as a correct record.

56 DECLARATIONS OF INTEREST

There were no declarations of interest.

57 HARMONISED HR POLICIES - FLEXIBLE & MOBILE WORKING

Members considered a draft report which outlined prospective flexible working arrangements for staff. The Director of Resources set the context of the document as policy driven by the changing ways of working and the Stronger in Partnership transformation programme.

Members agreed with the focus on the accompanying clear desk policy and events such as 'Tidy Friday' to encourage staff to aim towards a paperless office.

It was reported that during the initial feedback stage, staff had been understanding of the need for changing ways of working but had concerns over the timing of implementation, as well as defining these ways of working.

In response to a question on who can work at home and the equipment provided to staff to enable them to fully take advantage of mobile working arrangements, it was confirmed that risk assessments would be undertaken and that equipment would be provided where required. With regards to monitoring staff performance, it was noted that applications that can monitor performance via online progress reports could be deployed.

Following a question on how best to support communication between members of staff, the Director of Resources advised that each team will need to define their best ways of working. In tailoring ways of working service by

service, staff can take advantage of the flexibility to better meet the needs of Members and customers.

It was noted that the implementation phase would begin in January 2017. In response to questions surrounding implementation, Members were informed of the importance of culture and retaining team ethic in developing lone and remote working.

Members agreed the recommendations by officers, subject to minor amendments to formatting.

RESOLVED:

- **to approve the implementation of the policy subject to staff consultation; and**
- **to delegate authority to the Chief Executive to undertake any minor amendments following the outcome of the staff consultation or future legislative changes, in consultation with the Chairman of the Personnel Committee.**

Note: Councillor P Jones entered the meeting 6.54pm

The meeting ended at 6.56 pm

**CHILTERN DISTRICT COUNCIL
SOUTH BUCKS DISTRICT COUNCIL**

MINUTES of the Meeting of the
JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE
held on **28 NOVEMBER 2016**

PRESENT:

Councillor	N Naylor	South Bucks District Council	- Chairman
Councillors:	I A Darby	Chiltern District Council	
	P M Jones	Chiltern District Council	
	M R Smith	Chiltern District Council	
	M J Stannard	Chiltern District Council	
	T Egleton	South Bucks District Council	
	P Kelly	South Bucks District Council	

APOLOGIES FOR ABSENCE were received from Councillors P J Hudson (Chiltern District Council), B Harding (South Bucks District Council) and A Walters MBE (South Bucks District Council).

24 MINUTES

The minutes of the Joint Appointments and Implementation Committee held on 26 October 2016 were confirmed and signed by the Chairman.

25 HARMONISED HR POLICIES - FLEXIBLE & MOBILE WORKING

The Committee considered a report seeking comments on the draft version of the Harmonised Flexible & Mobile Working policy.

As part of the joint working arrangements, harmonised policies and procedures are progressively being developed. As with the other policies, these policies have been developed by taking the best practice of both Councils and reflecting employment legislation, recognised codes of practice - including ACAS - and best practice in other public, voluntary and private sector organisations.

The rigour of these policies is assured through the HR and Legal services input. The first draft was taken to a number of internal consultation groups, which generated over 100 comments, all of which have been reviewed in detail with key Heads of Services and Management Team members. The

changes brought about through this consultation process were set out in blue in the draft document.

During the discussion members stressed the importance of them understanding how the new arrangements will work, and that it is important that they are able to contact officers who were working under the flexible and mobile working policy. Assurance was given that by using the Lync system, officers were still contactable via their landline number, regardless of their location. Lync was explained to be a Microsoft application which has a number of functions, one of which is "Presence". This shows whether an officer is available, away from their desk, busy, or in a meeting., regardless of their location. The Lync software would, in time, also be rolled out to Members if it would assist members in their working arrangements. .

After a question and answer session it was clarified, that this was not a blanket policy for staff to work remotely, but a policy that managed risks and ensured that the correct controls were in place where it had been agreed for staff to work remotely. Changes would be introduced incrementally; service area by service area and members would be kept up to date with developments.

RESOLVED that:

1. The implementation of the policy subject to staff consultation be approved
2. Authority be delegated to the Chief Executive, in consultation with the Chairman of Personnel Committees', to undertake any minor amendments following the outcome of the staff consultation or future legislative changes

26 ANY OTHER BUSINESS

None

The meeting ended at 6.16 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the SERVICES OVERVIEW COMMITTEE held on 29 NOVEMBER 2016

PRESENT: Councillor J A Burton - Chairman
" N I Varley - Vice Chairman

Councillors: L M Smith
M Flys
P M Jones
E A Walsh

APOLOGIES FOR ABSENCE were received from Councillors A S Hardie, C J Jackson and C J Rouse

ALSO IN ATTENDANCE: Councillors J Cook and J E MacBean

15 MINUTES

The Minutes of the meeting held on 18 October 2016 were agreed as a correct record and were signed by the Chairman.

16 DECLARATIONS OF INTEREST

There were no declarations of interest.

17 28 DAY NOTICE

At the previous meeting the Committee received a report which provided information regarding the recycling performance of the joint waste contract.

Regular update reports on this topic were requested for future meetings. Members were particularly keen to understand what progress had been made on the provision of a recycling guide explaining which bin to use for different waste streams. For example, residents were often unsure which bin to use to dispose of old light bulbs.

RESOLVED:

- 1. That the 28 Day Notice for the Cabinet meeting on 13 December 2016 be noted.**

2. That regular update reports on the recycling performance of the joint waste contract be received by the Services Overview Committee.

18 Q2 PERFORMANCE REPORTS 2016-17

The Committee received a report providing information on the performance of Council services against performance indicators and service objectives between July and September 2016.

Further detail was requested explaining why the target for the percentage of calls to the ICT helpdesk that were resolved within agreed timescales had been missed.

Members were pleased to note the overall performance of the Council.

RESOLVED:

That the performance report be noted.

19 CHILTERN DISTRICT COUNCIL AND SOUTH BUCKS DISTRICT COUNCIL TEMPORARY ACCOMMODATION FRAMEWORK

The Committee received a report attaching the Councils' proposed temporary accommodation framework. The framework had been developed following a recent case at the Supreme Court which required all Councils to have a clear statement on how it secured and allocated temporary accommodation.

Members felt the document provided useful information such as the high demand for temporary accommodation. It was noted that appeals on officer decisions relating to homelessness applications were then reviewed by the Council's Appeals and Complaints Committee. Any further appeal would be considered by the High Court. In response to a question it was noted that the Homelessness policy and guidance was updated following any changes to case law.

In response to questions from the Committee, it was noted that the Council aimed to move homeless households on to alternative self-contained accommodation as soon as possible, but within 6 weeks. This could be longer in exceptional circumstances, for example whilst an appeal was being determined. On average 30 units of temporary accommodation were in use at one time. Occasionally the Council had to use bed and breakfast accommodation, but this would only be in certain circumstances.

One Member referred to a recent fire and queried why a local family had been split up and provided with temporary accommodation in different locations. In

response it was noted that the Council allocated temporary accommodation based on what was available, and sometimes, due to a shortage of larger 4 bed properties, it was necessary to split larger families up.

The Council aimed to prevent homelessness as much as possible. It also had a target to deliver 33 additional units of affordable housing this year. An Affordable Housing Members Working Group had also been set up to look at identifying sites for additional affordable housing.

RESOLVED:

That the draft Cabinet report be noted.

20 GREEN HOUSE GAS REPORT

Members considered a report that presented a summary of the greenhouse gas emissions for the Council which would be published on the Council's website. It was noted that there had been an increase in emissions in comparison to the previous year particularly due to high occupancy of King George V House. This was partly offset by the generation of electricity from the building's photo voltaic panels.

In response to a question regarding the reintroduction of recording diesel, as well as petrol, for staff mileage claims, it was noted that an officer steering group would be setup to look at developing a sustainable development strategy. The group would aim to put in place CO₂ reducing actions. It was anticipated that the strategy would be in place by Autumn 2017, however, some actions could be implemented more quickly.

A report had recently been considered by the Corporate Asset Management Group considering an increase in car park capacity at King George V House. It was suggested that if any trees were removed from the car park that they be replaced elsewhere to ensure the Council leads by example in promoting environmental protection.

Regarding the drop in electricity generated from the Council's photo voltaic (PV) panels it was noted that following investigation it had been identified that some of the PV panels on Chesham leisure centre were not working correctly and these had since been replaced.

During the discussion it was identified that because the Council was responsible for all omissions that derived from any of the Council's operations, the majority of the Council's CO₂ omissions were from the Council's leisure centres and the contractor's waste collection vehicles. In response to questions, the Committee were reassured that the proposed new leisure centre (Minute 22 refers), if built, would be required to meet current green

standards. The Council also had in place a programme for the replacement of waste collection vehicles, and the new vehicles would be required to meet the current environmental and efficiency standards. The current requirement was to have a Euro 6 engine.

Members also reported that there had been litter from plastic bottles along Stanley Hill, Amersham, which Members had witnessed falling from a bulk waste transport vehicle. There was also litter accumulating outside the depot. It was noted that the site would be subject to checks by the Environment Agency, and Members were asked to pass on vehicle registration details to the County Council so that they could follow this up with their contractor.

Members also highlighted that litter was dispersed when grass cutting took place along the A413 in particular. It was noted that the Council was responsible for litter collection, and that grass cutting schedules were requested from the County Council in advance so that both activities could be synchronised, where possible.

RESOLVED:

That the report be noted.

21 EXCLUSION OF THE PUBLIC

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

22 CHILTERN POOLS PROJECT

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Committee received a report that had been considered by the Cabinet at a meeting held on 1 November 2016, which provided an update on the outcome of the Chiltern Pools Feasibility Study, and sought agreement to undertake a public consultation to test the key findings that were being recommended. It was noted that the Cabinet had agreed at the meeting held on 1 November 2016 to undertake an informed public consultation to assess public opinion on the development of a new community / leisure facility and identify gaps in leisure provision and the associated funding for this.

During the discussion the following key points were made:

The potential new facility would be required to meet environmental standards and be built to a high standard of quality. Technology such as photo voltaic panels, ground source heat pumps, air recirculation and combined heat and power could help to achieve this.

The list of proposed facilities was developed in light of evidence on the leisure needs of the area and potential income. There was a discussion on the anticipated popularity of different facilities, including squash courts and flumes. The public consultation would inform the proposals.

The Council was working hard to encourage responses to the public consultation. This included leafleting and canvassing high street shopping areas and promotion through the local press.

Members were keen to encourage all stakeholders to respond to the consultation, but community groups, particularly those that already use the current facilities were identified as being very important in helping to inform the proposals. It was noted that all community groups would be consulted.

Members had received views from community groups regarding maintaining the leisure and community provision whilst the proposed new facility was built. It was noted that, whilst much of the detail was pending the outcome of the public consultation and would form part of the next stage of the project, the construction of the proposed new facility would be arranged in a way that ensured that community needs continued to be met. Community groups were therefore key stakeholders for developing the proposals. No decision had been made on the future use of the current site if a new facility was built.

It was suggested that the community zone be located on the ground floor for accessibility reasons. It was noted that the potential new facility would need to meet building regulations, accessibility requirements, and the community space would be larger than the current provision.

Councillor J MacBean advised that she was on the Chesham Elgiva Board, and highlighted that there were similarities in service provision between the Elgiva and the proposed new facility. It was considered important that the proposed new facility complemented the provision of other local community facilities, rather than compete with facilities such as the Elgiva. Information sharing and encouraging responses to the public consultation were therefore important.

Following a discussion on the Council's governance arrangements, Members suggested that providing information about the consultation at an earlier stage would have been beneficial. It was noted that the Cabinet had agreed to

bring forward the start of the consultation so that it could be carried out at the same time as the Local Plan Green Belt preferred options consultation.

RESOLVED:

That the report be noted.

The meeting ended at 7.55 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the
PLANNING COMMITTEE
held on **1 DECEMBER 2016**

PRESENT: Councillor D W Phillips - Chairman

Councillors: J A Burton
J Cook
J L Gladwin
M J Harrold
P M Jones
J E MacBean
N M Rose
P N Shepherd
M W Titterington

APOLOGIES FOR ABSENCE were received from Councillors A S Hardie, J J Rush and C J Wertheim

53 MINUTES

The Minutes of the meeting of the Committee held on 10 November 2016, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

54 DECLARATIONS OF INTEREST

There were no declarations of interest.

55 ITEMS FOR NOTING

RESOLVED -

That the reports be noted.

56 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -

1. That the planning applications be determined in the manner indicated below.

2. That the Head of Sustainable Development be authorised to include in the decision notices such Planning Conditions and

reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.

APPLICATIONS

CH/2016/0200/FA The Pheasant Inn Public House, Village Road, Ballinger, Buckinghamshire, HP16 9LF.

Speaking for the Parish Council, Councillor Christine Baxter

Speaking for the objectors, Mr Roger Ellis

The Planning Officer reported that a further letter of objection had been received raising concerns about the loss of a valued local community facility

Permission Refused and Further Action authorised, see Minute 57 below.

CH/2016/0831/FA Bowers Mill Farm, Magpie Lane, Coleshill, Buckinghamshire, HP7 0LU

Speaking for the Parish Council, Councillor Carol Hallchurch.

Speaking for the applicant, the agent Mr C LeCointe

The Planning Officer reported that a further email had been received from an adjacent resident objecting to the development as no special circumstances for the development in the green belt and highlighting the importance of the footpaths around it and that a letter had been circulated by the applicant referring to NPPF considerations and the appeal decision referred to in the report.

Conditional Permission

NB: Councillor J Burton left the meeting at 7.20 pm

CH/2016/1303/FA Lamorna, 27 The Paddock, Chalfont St Peter, Buckinghamshire, SL9 0JJ.

Speaking as an objector, Mr D Stacey on behalf of Mrs Bradford.

The Planning Officer reported that a further email from the applicant had been circulated to members of the Committee

Conditional Permission

CH/2016/1655/FA Chesham United Football Club, Amy Lane, Chesham, Buckinghamshire, HP5 1NE

Members noted the concerns and objection raised by the local highway authority but were not convinced these are sufficient to merit a refusal of the proposed mixed use of the clubhouse for a temporary period. Subject to submission of a detailed layout plan and secure play area within a time to be specified, it was agreed that temporary permission be granted until the end of September 2017 with exact wording of the conditions delegated to the Head of Sustainable Development.

Conditional Permission

CH/2016/1655/FA Crispins, The Common, Winchmore Hill, Buckinghamshire, HP7 0PN

Speaking for the Parish Council, Councillor Mike Newth-West.

Speaking for the objectors, Mr Derek Smith

The Planning Officer reported on a further letter of objection following submission of amended plans reiterating the objections set out in the report.

The Chairman read out comments from Cllr Hardie who was unable to attend the meeting, explaining his reasons for calling the application into the Committee.

Conditional Permission

57 CH/2016/0200/FA - THE PHEASANT INN PUBLIC HOUSE, VILLAGE ROAD, BALLINGER, BUCKINGHAMSHIRE, HP16 9LF.

RESOLVED -

The Planning Committee authorises follow up action in accordance with Central Government Guidance in para 207 of the National Planning Policy Framework (NPPF) and Chiltern District Council's Planning Enforcement Policy. The service of Enforcement Notices in respect of the use as may be considered appropriate by the Head of Sustainable Development. The precise steps to be taken, period of compliance and the reasons for serving the notice to be delegated to the Head of Sustainable Development. In the event of non-compliance with the Notice, the Head of Sustainable Development having delegated authority to instigate legal proceedings in consultation with the Head of Legal and Democratic Services and/or direct action to secure

compliance with the Notice.

The meeting ended at 8.04 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the RESOURCES OVERVIEW COMMITTEE held on 5 DECEMBER 2016

PRESENT: Councillor N M Rose - Chairman
" J E MacBean - Vice Chairman

Councillors: A K Bacon
S P Berry
C J Ford
J L Gladwin
M J Harrold
D W Phillips
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillors A J Garth, C M Jones, R J Jones, M W Shaw, D M Varley and H M Wallace

ALSO IN ATTENDANCE: Councillor M J Stannard

13 MINUTES

The Minutes of the meeting held on 4 October 2016 were agreed and signed by the Chairman.

14 DECLARATIONS OF INTEREST

There were no declarations of interest.

15 28 DAY NOTICES:

It was noted that on the Chiltern & South Bucks Joint Committee forward plan, it was stated that there was a consultation about the Community Infrastructure Levy on 16 November 2016. In fact there had only been a mention that this item would be discussed later on 7 December 2016 and a request was made for the table to be amended to reflect clarify this point.

Cabinet would be receiving an update on the Amersham Multi-Storey Car Park project on 13 December 2016 and then the full business case would come to Resources Overview Committee on 31 January 2017. The Members discussed whether this was adequate time for discussion before the Cabinet decision on 7 February 2016. Similarly, the Chiltern Pools Feasibility study was due to go to Services Overview Committee and Members wanted to discuss this also. It was advised that it would come to the Committee once

the business case stage was reached. The Chairman requested that the Cabinet Member be invited to attend the next Resources Committee to give a position statement.

Noting the Chiltern Car Park Review to be discussed at Cabinet, it was suggested that a meeting was organised with Chiltern Railways to co-ordinate with their car park increases. It was advised that these proposed increases had been postponed until January.

16 Q2 PERFORMANCE REPORTS 2016-2017

A request had been made for further clarification surrounding the performance indicator results reported.

Working days lost due to sickness absence

The target for short-term sickness for 2016/17 was 5 and for long term sickness absence was 3 but the overall target was 10 days. The reason the target remains at 10 is because this figure takes into account real data for 2015/16 and nationally published data and as such the target is 10 but we will aim to reduce this in the future. The targets for long and short term sickness data were based on indicative data which is why they do not equal the overall target.

Processing of planning applications

The target for processing within 8 weeks had not been met in Q1 but had been recently much improved.

Members had asked why there were gaps in the statistics produced for the net additional homes provided and this was advised to be due to staff shortages and work pressures caused by the production of the local plan.

A further question was asked regarding the Waste Customer Satisfaction results. It was noted that the figures included the Wycombe area and so there was a request for more details for the Chiltern area. Members also considered that Serco was not fulfilling all its contract duties regarding street cleaning particularly during the leaf fall period and litter bin emptying. It was requested that a report be brought to a future Services Overview meeting for an update.

RESOLVED

To note the report and request that the Head of Environment provide a future report on Waste customer satisfaction and street cleaning.

17 BUDGET REPORT

It was assumed that there would be no Revenue Support Grant for 2017/18 (as advised in the Autumn Statement 2015), following a number of years of reducing grant.

It was understood that Chiltern has the option of tax rises limited to the higher of 2% or £5 (band D). It was noted that the new homes bonus grant was expected to be higher in 2017/18 due to the increased tax base. It was assumed that staff salaries were likely to rise by 1%, contracts by 2% and energy by 4%. The recharges between SBDC and CDC increase as more shared services come into force.. The Committees attention was drawn to some budget increases including 92k adjustment to waste contract split with Wycombe and in respect of the Amersham Council Offices rental income.

The final settlement figure was expected to be announced later in December 2017 and the budget would then go to Cabinet for approval in February 2017.

Members asked what the percentage split was for staff costs and it was advised that they had been approved by the Joint Committee and that they vary from service to service. It was also advised that the service costs were not just staff costs but often this was the main cost. .

With regard to trading undertakings, the difference between the budget and previous year's actuals was due to a one off business rate refund.

On the Revenue Account Summary it was noted that the overall budget surplus was over £1m and how this would be earmarked would be part of the final budget decisions in February.

Finally, in the Fees & Charges Appendix 10, the cost to the public of purchasing wheeled bins and additional green waste services was discussed. It was reported that new residents were required to buy these if a previous resident had lost or damaged the original one provided. This presented a substantial cost to some residents on benefits, similarly it was asked whether the high cost of a second green waste bin could be justified. It was requested that these costs be reviewed at the next Waste Committee meeting.

RESOLVED

The draft revenue service budget for 2017/18 was noted.

The meeting ended at 7.43 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the CDC PLANNING COMMITTEE held on 22 DECEMBER 2016

PRESENT: Councillor D W Phillips - Chairman
" A S Hardie - Vice Chairman

Councillors: J Cook
J L Gladwin
M J Harrold
P M Jones
J E MacBean
N M Rose
J J Rush
P N Shepherd
M W Titterington
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillor J A Burton

ALSO IN ATTENDANCE: Councillor A K Bacon

58 MINUTES

The Minutes of the meeting of the Committee held on 1 December 2016, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

59 DECLARATIONS OF INTEREST

Councillor J J Rush declared a prejudicial interest in planning application CH/2016/1847/FA. Nature of interest – Councillor Rush lived in a neighbouring property, knew another near neighbour (a fellow Councillor of Chalfont St Peter Parish Council) and would leave the room whilst it was considered.

Councillor P N Shepherd declared a personal interest in planning application CH/2016/1038/FA. Nature of interest – Councillor Shepherd knew the objector.

Councillor J L Gladwin declared a personal interest in planning application CH/2016/1038/FA. Nature of interest – Councillor Gladwin knew the objector.

Councillor P M Jones declared a personal interest in planning application CH/2016/1827/FA. Nature of interest – Councillor Jones was a member of Chartridge Parish Council.

60 ITEMS FOR NOTING

RESOLVED -

That the reports be noted.

61 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -

1. That the planning applications be determined in the manner indicated below.

2. That the Head of Sustainable Development be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.

APPLICATIONS

CH/2016/1038/FA 274 and 274A , Chartridge Lane, Chesham, Buckinghamshire, HP5 2SG

Speaking for the objectors, Dr J E Conboy
Speaking for the application, the architect Mike Cross
Speaking as Member for Asheridge Vale & Lowndes, Councillor A Bacon.

The Planning Officer reported that a further letter had been sent to Members of the Committee by the residents association.

Permission Refused for the following reasons:

- Out of keeping with the area of established character
- Inadequate width of the access road harming amenity of occupiers, including danger to pedestrians
- Waste collection and storage difficulties

Precise wording delegated to Officers

Note 1: Councillor Bacon left the meeting at 7.10 pm

CH/2016/1639/FA Hillhouse, 33 Hillfield Square, Chalfont St Peter,

Buckinghamshire, SL9 0DY

Speaking for the objectors, Tim Leslie-Smith

Speaking for the applicant, Graham Handy

Permission refused for the following reasons:

- Overdevelopment and overbearing on the amenity of the neighbouring property (no.31)
- Inadequate parking arrangements
- No provision for bin storage

CH/2016/1651/FA Former B & M Motors (Amersham) Ltd, 59 - 61 Broadway, Amersham, Buckinghamshire, HP7 0HL

Speaking for the applicant, the agent Gavin Cooper.

Permission refused with an additional reason for refusal relating to the requirement for a legal agreement to ensure a satisfactory care package is in place, management by a CQC registered provider and minimum age of occupants, to demonstrate C2 classification use.

CH/2016/1688/AV The Grange (Former Holy Cross Convent), Gold Hill East, Chalfont St Peter, Buckinghamshire

Accepted in Part for signs at Locations 1 and 2. Consent refused for signs at Locations 3 and 4.

CH/2016/1820/FA Burtons Farm, Burtons Lane, Little Chalfont, Chalfont St Giles, Buckinghamshire, HP8 4BB

Speaking for the application, David Wetherill.

Defer – for full background statement regarding respective uses and intentions, curtilage, parking areas and management of buildings.

Note 2: The meeting adjourned at 8.50 pm and restarted at 9.05 pm

CH/2016/1827/FA Land Adjacent To Saxeway Business Centre, Chartridge Lane, Chartridge, Buckinghamshire

Speaking for the objectors, Mr Freeman.

Defer – minded to approve subject to the prior completion of a Legal Agreement to ensure a satisfactory care package is in place, management by a CQC registered provider and minimum age of occupants, to demonstrate C2 classification use. Decision delegated to the Head of Sustainable Development in consultation

with the Head of Legal and Democratic Services.

Note 3: Councillor Rush left the meeting at 9.30 pm

CH/2016/1847/FA Four Winds, 3 Copthall Corner, Chalfont St Peter, Buckinghamshire, SL9 0BZ

Speaking for the application, Gino Ferdenzi.

Conditional Permission with additional condition removing permitted development rights for rear extensions.

Note 4: Councillor Rush re-entered the meeting at 9.42 pm

CH/2016/1850/FA Orari, 32 Eleanor Road, Chalfont St Peter, Buckinghamshire, SL9 9LZ

Speaking on behalf of Chalfont St Peter Parish Council, Councillor Shinner.

Speaking for the application, Gino Ferdenzi.

Conditional Permission with additional conditions relating to the removal of Permitted Development rights for rear extensions and relating to garage conversion and requesting details of the location of a bin store.

CH/2016/2003/FA Cecil House, 9 London Road, Little Kingshill, Buckinghamshire, HP16 0DE

Speaking on behalf of Great Missenden Parish Council, Councillor C Baxter.

Speaking for the objectors, Rosalinde Dowlen.

Speaking for the application, Mrs Ashley Wirasinha.

Conditional Permission with condition 2 deleted and an additional informative as follows:

INFORMATIVE: Regarding condition requiring prior agreement of materials to be used, the applicant is advised that samples of the external materials need to be submitted to the Local Planning Authority. In relation to the zinc roof, this should be of a dark matt finish rather than a metallic shiny type of zinc, which will not be acceptable. In addition, you will need to submit details of the external timber weatherboarding including board width and appearance when on the extension. You are reminded that Members of the Planning Committee expressed some concerns regarding the use of timber weatherboarding.

The meeting ended at 10.32 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the
CDC CABINET

held on **13 DECEMBER 2016**

PRESENT: Councillor I A Darby - Leader
" M J Stannard - Deputy Leader

Councillors: G K Harris
P E C Martin
M R Smith
F S Wilson

ALSO IN ATTENDANCE: Councillor P Jones

164 MINUTES

The Minutes of the Cabinet meeting held on 1 November 2016 copies of which had been previously circulated, were approved and signed by Councillor I A Darby, Cabinet Leader, as a correct record.

165 DECLARATIONS OF INTEREST

Councillor Mrs I A Darby declared a personal interest in Item 10 – Chiltern Car Park Review. Nature of interest – Councillor Mrs Darby is a Chalfont St Peter Parish Councillor.

166 28-DAY NOTICES:

The Cabinet received a report attaching the draft 28-Day Notice which provided a forward look at the Agenda for the next meeting of the Cabinet. The Notice would be published on 9 January 2017.

RESOLVED –

That the Draft 28-Day Notice / Forward Plan, to be published on 9 January 2017, be noted.

167 CURRENT ISSUES

(i) Councillor Darby – Modernising Local Government

Councillor Darby advised that the District Councils in Buckinghamshire were preparing a business case for modernising local government in the County.

(ii) Councillor M Smith – Crematorium Joint Committee

Councillor Smith reported that the application for permission for a Judicial Review of the planning permission had now been refused and therefore the new Crematorium at Bierton could now progress.

(iii) Councillor Martin – Emerging Joint Local Plan

Councillor Martin reported that the Local Plan preferred options consultation had now closed and there had been a significant number of responses (2000 approx.) He thanked officers for all their hard work and commitment during the process so far.

(iv) Councillor Stannard – Leisure Needs Consultation

Councillor Stannard reported that the Leisure Needs Consultation had closed on Monday 12 December 2016 and there had been an excellent response of 2300 responses. He thanked officers who had assisted with handing out leaflets to encourage people to respond; and he advised that this has provided a solid base to move forward with. Councillor Darby also offered her thanks to officers and members for their help.

168 DRAFT REVENUE BUDGET 2017/18

The Cabinet were asked to consider the draft revenue budget for 2017/18. The budgets presented at this stage represented the direct costs of the services; ie. they exclude all internal support recharges; the appendices included a summary of the major movements between the 2016/17 and 2017/18 together with the detailed budgets of the various Portfolio areas..

Members were advised that since publication of the agenda the Resources Overview Committee had met and the Committee's comments were noted which were in support of the proposed budget. The Cabinet was to make its final decisions and set the Council's budget and 2017/18 Council Tax requirement at its meeting on 7 February 2017 prior to the full Council Tax resolution at full Council on 28 February 2017.

The Director of Resources informed members that the government funding allocation was still awaited. The budget had been subject to scrutiny by officers and members. In response to a member's question, the Director of Resources confirmed that the finance settlement in respect of changes to new homes bonus funding would be carefully reviewed to consider the potential impact on the budget and the Medium Term Financial Forecast. It was noted that there had been an increase in the council tax base due to in part a proactive initiative by the Council Tax team to review empty homes in the District..

The key decisions, in respect of the budget, were to be taken in February 2017.

The Leader wished to thank all officers and members involved in the budget challenge process for their hard work to ensure that the council's financial resources were used in a way to deliver value for money for residents.

RESOLVED:

That Cabinet note the draft revenue service budget for 2017/18.

169 CHILTERN DISTRICT COUNCIL PERFORMANCE REPORT Q2 2016-17

Consideration was given to the report which outlined the performance of Council services against performance indicators and service objectives during Q2 July - September 2016.

RESOLVED:

That the performance reports be noted.

170 CHILTERN DISTRICT COUNCIL AND SOUTH BUCKS DISTRICT COUNCIL TEMPORARY ACCOMMODATION FRAMEWORK

Consideration was given to the report which outlined a draft framework document setting down the principles and process for identifying, securing and allocating temporary accommodation to meet the Council's statutory duties under Part 7 of the Housing Act 1996.

RESOLVED:

- i) That the draft Temporary Accommodation Framework Document be noted; and**
- ii) That the Head of Healthy Communities be authorised to publish and implement a finalised Temporary Accommodation Framework Document in consultation with the Portfolio Holder for Healthy Communities**

171 CHILTERN CAR PARK REVIEW

Members were asked to consider options to introduce new car park / season ticket charges, and amend the Off Street Parking Places Order to allow flexibility for short stay parking. It was reported that there had been no increases since 2012 and the new charges were outlined in Appendix B. Members felt that the 2 hour charge should be increased to £1.40 to achieve a reducing differential between the charges.

RESOLVED:

- i) That the new car park charges for 2017/18, as outlined in Appendix B be introduced, subject to the 2 hour charge being amended to £1.40;**
- ii) That a 9hr tariff on Sycamore Road car park be introduced. In addition, removal of the Market Trader tariff on this car park**

- iii) That the current 'Group' season tickets bands to enable season tickets to be purchased per car park be removed
- iv) That new season ticket prices be introduced to maintain a daily charge versus season ticket cost ratio
- v) That a business season ticket on Buryfield, Link Road and Sycamore Road car parks to enable businesses and local workers to purchase season tickets similar to (iv), but based on the 9 hour tariff charge
- vi) That the car park at Grimsdells Lane be regulated for season tickets only
- vii) That the Off Street parking Places Order be amended to allow flexibility to designate short stay parking bays in long stay car parks where there is a need to do so to support the local community and that the Head of Environment be authorised in consultation with the Portfolio Holder for Environment to make the changes where appropriate
- viii) That the maximum number of season tickets issued per car park be agreed and authorised by the Head of Environment in consultation with the Portfolio Holder for Environment
- ix) That the Head of Environment be authorised to publish the necessary statutory Notice of proposed Amendments to the Off Street Parking Places Order.
- x) That, if no valid objections are received in response to publication of the Notice, the Interim Director of Services be authorised to make and publicise the necessary Amendment Order; and
- xi) That if valid objections are received in response to publication of the Notice, the Interim Director of Services be authorised to deal with any such objections after consultation with the Portfolio Holder for Environment and to make and publicise the necessary Amendment Order with or without modifications as considered appropriate.

172 CHILTERN AND WYCOMBE JOINT WASTE COLLECTION COMMITTEE - REVISED CONSTITUTION TO INCLUDE SOUTH BUCKS

Consideration was given to a revised constitution for the Chiltern and Wycombe Joint Waste Collection Committee to include South Bucks now that waste issues are dealt with by one joint team for all three Districts.

RESOLVED:

- i) That Members consider and approve the principle of extending the membership of the Chiltern and Wycombe Joint Waste

Collection Committee (JWCC) to include South Bucks District Council;

- ii) That members consider the draft amended Constitution and Terms of Reference appended to the report and delegate the final wording to the Head of Legal and Democratic Services in consultation with the relevant Portfolio Holders and the Head of Environment;**
- iii) That, provided each proposed constituent member authority of the extended JWCC agrees the principle under recommendation (a) above, the Constitution and Terms of Reference as amended shall come into effect on a date to be advised by the Head of Legal and Democratic Services and be incorporated into the relevant section of each Council's Constitution; and**

RECOMMENDED

- iv) That, if the Constitution and Terms of Reference are amended, the Council's Constitution be updated to reflect the agreed changes.**

173 MINUTES OF JOINT EXECUTIVE COMMITTEES

Cabinet Members noted the Minutes of the following Joint Executive Committee meeting:

- Chiltern & Wycombe Joint Waste Collection Committee – 29 September 2016

174 EXCLUSION OF THE PUBLIC

<p>RESOLVED –</p> <p>That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.</p>
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Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

175 CABINET REPORTS FROM POLICY ADVISORY GROUPS

Cabinet Members noted the Minutes of the meeting of the Communities, Health & Housing Policy Advisory Group held on 27 October 2016.

176 BUILDING SERVICES, MAINTENANCE, CLEANING & ASSOCIATED SERVICES AT CDC & SBDC

Consideration was given to the report which detailed the future provision of building plant maintenance and cleaning services for the main offices of Chiltern and South Bucks District Councils.

RESOLVED:

- i) That the contents of the report be noted; and**
- ii) That, subject to the agreement of South Bucks District Council, the appointment of Derwent FM to provide building plant maintenance and cleaning services for Chiltern and South Bucks District Councils be approved;**

177 AMERSHAM MULTI STOREY CAR PARK DEVELOPMENT PROJECT

Cabinet Members were asked to note the progress made on the project to provide additional car parking at Amersham Multi Storey Car Park (AMSCP) and to note the spend on consultancy costs to enable the project to proceed through planning, detailed design and costings to allow the full business case to be presented to Councillors in April 2017. Whilst being supportive of the project to provide additional car parking at the multi-storey some members expressed their concerns as to how this project now appeared to supersede the original decision of Cabinet to fund and proceed with an over-roof of the existing car park and associated installation of photo-voltaic cells. A further report on this matter was requested.

RESOLVED:

- i) That the spend on consultancy to date of £199,950 be noted and that the on-going commitment of £591,000 be approved to complete the detailed design, specification and costings to enable planning consent to be obtained and the full business case to be prepared for submission to Cabinet. Monies to be contained within the existing capital programme.**
- ii) With regard to the sums allocated to the Amersham Multi Storey Car Park Over-roofing and Photo Voltaic System projects in the approved Capital Programme a report be submitted to the next meeting of Cabinet regarding the need, or otherwise, for these works in the light of (i) above.**
- iii) That the full business case will be reported to Cabinet for their decision in April 2017; and**
- iv) That the Interim Director of Services be authorised to negotiate any necessary agreements to enable this project to progress as indicated within the report and to conclude any necessary documentation.**

178 ALTERNATIVE STAFF PARKING

Consideration was given to the report which proposed additional parking capacity for Chiltern District Council staff during the construction of the Amersham Multi Storey Car Park (AMSCP) extension by renting land in Amersham.

RESOLVED:

- i) That the proposal to rent land for temporary parking as described in the report be agreed;**
- ii) That the Head of Environment be authorised to negotiate and complete a short term lease as proposed with the landowner;**
- iii) That the necessary clearance works at a cost of £15,000 be agreed; and**
- iv) That further consultation will take place with a view to possibly purchasing the land in due course with a report to be prepared for future meetings of Corporate Asset Management Group and Cabinet for consideration.**

The meeting ended at 5.45pm

